

**SAN DIEGO COUNTY SHERIFF'S DEPARTMENT
COURT SERVICES BUREAU
POLICIES AND PROCEDURES MANUAL**

DATE	DISSEMINATION	CATEGORY	NUMBER
March 16, 2016	BUREAU-WIDE	NORMAL OPERATIONS	F. 36
SUBJECT: MOTHERS AGAINST DRUNK DRIVING VICTIM IMPACT PANEL			PAGE 1 of 2

Purpose:

To provide guidelines for providing security while the Mothers Against Drunk Driving (MADD) Victim Impact Panel is being conducted in a court facility.

Policy:

It is the policy of the Sheriff's Department to provide a safe and secure environment for MADD volunteers while they present their Victim Impact Panel to drinking and driving offenders at the local courthouses.

Procedure:

The Sheriff's Department will provide security while MADD presents their Victim Impact Panel. The total number of deputies required will be determined by each facility. Presentations are given at the local courthouses on varying days of each month, depending on arrangements between the Sheriff's Department, Superior Court and MADD. The meetings generally are conducted between 1700 and 1900 hours.

- I. Sufficient staffing should be assigned for each scheduled meeting.
- II. Everyone attending the Victim Impact Panel shall be screened at the weapon screening station.
- III. During the presentation, Sheriff's staff have the following duties:
 - A. Late arrivals should not be admitted into the meeting.
 - B. Deputies should monitor for disruptions during the presentation. If disruptions occur, the person causing the disruption should be escorted from the facility.
 - C. If a crime is committed, deputies shall take the appropriate enforcement action and complete the necessary reports. Assistance from the field division or the local law enforcement agency may be requested to assist with any arrest or major disruption.

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- D. At the conclusion of the presentation at least one deputy will be responsible for escorting the MADD representative in charge of the bank deposit to his/her car.

- E. Assigned Sheriff's staff will conduct a security check in the area and insure the facility doors are secure.